

# BSB61015 *Advanced Diploma of Leadership and Management*

Start today  
1300 738 955



## 5 star education experience

- ★ Nationally accredited courses
- ★ Qualified trainers with extensive accounting experience
- ★ Engaging and carefully structured course materials
- ★ Course notes written by industry practitioners
- ★ A pathway to new employment opportunities

*Education for  
the real world*

RTO Code - 22530

# A leadership & management qualification to *advance your professional career*

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Monarch's BSB61015 Advanced Diploma of Leadership and Management has been developed to advance your career in the business world.

For those wanting more than just the basics. This is the qualification for those wishing to take a step up or to pursue a career, not just get a job in a management position. Covering critical skills required by all enterprises, the Advanced Diploma of Leadership and Management covers leadership theories, employee relations, innovation, risk management, diversity, change management, customer service and building sustainable organisations.

This course also provides a key step in the pathway to becoming a successful leader – manager in today's global organisations.

Monarch's BSB61015 Advanced Diploma of Leadership and Management is nationally accredited by the Australian Government under the Australian Skills Quality Authority (ASQA)

## What does the *BSB61015 – Advanced Diploma of Leadership and Management* cover

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- **Leadership** - Leadership and employee relations
- **Operations management** - Change management, continuous improvement, sustainability, customer service and risk management
- **Workplace development** - Diversity, workplace health and safety
- **Financial management and planning** - Managing finances and business planning



## Course outline

Code & Title	Core/Elective
<b>Core</b>	
BSBMGT605 Provide leadership across the organisation	Core (60 Nominal Hours*)
BSBINN601 Lead and manage organisational change	Core (60 Nominal Hours*)
BSBFIM601 Manage Finances	Core (80 Nominal Hours*)
BSBMGT617 Develop and implement a business plan	Core (60 Nominal Hours*)
<b>Elective</b>	
BSBHRM604 Manage employee relations	Elective (60 Nominal Hours*)
BSBINM601 Manage knowledge and information	Elective (80 Nominal Hours*)
BSBMGT608 Manage innovation and continuous improvement	Elective (70 Nominal Hours*)
BSBSUS501 Develop workplace policy and procedures for sustainability	Elective (50 Nominal Hours*)
BSBCUE602 Manage customer engagement information	Elective (50 Nominal Hours*)
BSBRISK501 Manage Risk	Elective (60 Nominal Hours*)
BSBDIV601 Develop and implement a diversity policy	Elective (70 Nominal Hours*)
BSBWHS605 Develop, implement and maintain WHS management systems	Elective (50 Nominal Hours*)

\* Nominal Hours are the anticipated hours of supervised learning or training deemed necessary to conduct training and assessment activities associated with the program of study. These hours are determined by the Victorian State Training Authority. Nominal hours may vary for a qualification depending on the units of competency selected.

## Accredited – Monarch Institute’s BSB61015 Advanced Diploma Leadership and Management

Monarch Institute’s BSB61015 Advanced Diploma of Leadership and Management is Government accredited. It has National recognition under the Australian Qualifications Framework (AQF) meaning it can be used as a pathway to further Vocational Education & Training and a university qualification, nationwide.

Monarch Institute is licensed as a Registered Training Organisation (RTO number 22530) under the Australian Skills Quality Authority (ASQA), which is an Australian Government statutory body regulating nationally recognised training.

## Study anywhere and anytime you choose

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### Online/Self paced - maximum flexibility

- Start anytime, study anywhere, at your own pace
- Access your learning and assessment resources, plus student forums using an online portal. You can access this anywhere and anytime.
- Ongoing support from your qualified Trainer/ Assessor via phone and email from Monday to Friday.

### Face-to-face workshops - CBD training

- Course content delivered by industry experts
- Conducted in a 'small class room' environment (i.e. no more than 10 students per trainer) to ensure quality training
- Interact and network with other students under the guidance of industry professionals who "bring the course to life" and provide a "real world" perspective.
- Access to an online portal that contains your learning and assessment materials, plus student forums, to support your face-to-face workshops.
- Onsite training for group instruction at your office where requested (minimum 6 staff).

## Course duration

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Most students complete this qualification in 12 months to 24 months. Your completion time frame depends on your previous education, work experience, time availability and work rate. Please note you are expected to complete at least 1 module every 6 months.

We consistently receive feedback from our students telling us the course is very well structured and easy-to-follow.



## Our students come from a range of backgrounds

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- You might be a school leaver, uni student, graduate or someone who is changing careers. You may even want to build a career in management..
- You might be an existing employee who wants to take the next step in career advancement or a manager who wants a high level management qualification.

## Why choose Monarch?

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- Dedicated support from qualified trainers
- Clear and concise course materials
- A student online portal that's easy to navigate
- Friendly and efficient student support team

## Assessments

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You are required to complete a variety of assessment tasks demonstrating your skills and knowledge. These include:

- Multiple choice questions
- Short answer questions
- Simulated workplace exercises
- Scenario based questions
- Calculation exercises

## What are the entry requirements?

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There are no entry requirements, just your drive, motivation and passion for the industry.

## Course costs

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Monarch's courses are competitively priced. Check our website for the most up-to-date prices at [www.monarch.edu.au/courses](http://www.monarch.edu.au/courses) or call us on 1300 738 955.



## Jobs & career pathways once completing this qualification

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Successful completion of the Advanced Diploma of Leadership and Management course provides you with the education and training to expand your career as a manager. You will fine-tune the skills required to see you through a range of real-life management situations. You will gain further insight into the modern business environment as well as training in strategic and operational management.

This management course will give you the opportunity to tailor your education to your career goals with the option to specialise in any industry of your choice.

The Advanced Diploma of Leadership and Management reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Managers at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

You will learn to use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer your knowledge to others. You will also learn to use creative or conceptual skills to express ideas and perspectives or respond to complex management problems.

## Will my previous experience or study count?

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Monarch Institute recognises Recognition of Prior Learning (RPL) which takes into account the knowledge and skills you have already gained through your previous education and work history, attributing this to your BSB61015 Advanced diploma of leadership and management.

These may be through formal or informal training and can result in credits towards your qualification. We also offer Credit Transfer (CT). More information about RPL or CT is contained in Monarch's Student Information Guide, which you can access on our website [www.monarch.edu.au/student-info/](http://www.monarch.edu.au/student-info/)

## *Enrol today*

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Commence your BSB61015 Advanced Diploma Leadership and Management with Monarch Institute today to successfully launch your career!



To discuss the course that's right for you call us on  
**1300 738 955**



To find out more information email us at  
**info@monarch.edu.au**



To enrol, visit our website  
**www.monarch.edu.au**