

**FNSSS00014**

# **Accounting Principles Skill Set**

- Get ready to study at Diploma level
- Faster pathway to the Diploma of Accounting
- Fit your study around your current commitments



NATIONALLY RECOGNISED  
TRAINING

RTO: 22530

# Pathway to full Accounting qualifications

The following pathways are available after completing this Skill Set:

- Partial credit transfer towards the Certificate IV in Accounting and Bookkeeping
- Meets the entry requirement for the Diploma of Accounting

The seven units of competency in this course are nationally recognised under the Australian Qualifications framework. In addition to entry in to the Diploma of Accounting, you may also be able to use the units to reduce study time if you move on to another relevant higher education qualification course.

## What does the course cover?

- **FNSACC321** Process financial transactions and extract interim reports
- **FNSACC322** Administer subsidiary accounts and ledgers
- **FNSACC421** Prepare financial reports
- **FNSACC418** Work effectively in the accounting and bookkeeping industry
- **FNSACC426** Set up and operate a computerised accounting system
- **FNSTPB411** Complete business activity and instalment activity statements
- **FNSTPB412** Establish and maintain payroll systems





## What is the course structure?

This course has been developed to give you absolute flexibility. Study on your couch, on public transport, on your break at work, out in the park – wherever and whenever you like. The best part is, with Monarch Institute, 'online' doesn't mean 'alone'. You'll be backed by our trainers at every step along the way.

You'll get:

- Easy-to-follow course materials
- Videos and webinars
- Heaps of support from your course trainers (phone, email, Zoom)
- A dedicated admin team on hand to guide you
- Online assessments
- Access to a student Facebook group

## What are the entry requirements?

There aren't any formal prerequisites. But to make sure you get the most out of training with us, the following enrolment process applies:

Once we receive your enrolment, our friendly course consultants will touch base to undertake a pre-training review to ensure the training is right for you.

For students without an equal or higher level qualification, there's a short language, literacy and numeracy quiz you complete online.

## What is the course duration?

Most students complete this course within 2–3 months. Your maximum completion time is 10 months. Your completion time frame depends on your previous education, work experience, time availability and work rate.

## What about the assessments?

These include:

- Case studies
- Multiple-choice questions
- Short-answer questions
- Calculation questions
- Roleplays

## Course costs

**Monarch's courses are competitively priced.**

Check our website for the most up-to-date prices at [www.monarch.edu.au/courses](http://www.monarch.edu.au/courses) or call us on 1300 738 955.



# Why choose Monarch Institute?

**You need a different learning experience.  
We're ready to deliver.**

## Expertise

- ✓ Courses developed with leading academics and industry associations
- ✓ Delivered by brilliant trainers who work with corporate leaders
- ✓ Learn from professionals using real world case studies

## Flexibility

- ✓ Fit study around work, family, life
- ✓ Start immediately, or down the track
- ✓ Flexible payment options

## Support

- ✓ Dedicated team of trainers and support staff on hand to guide you
- ✓ Up to date, easy to understand course materials
- ✓ Fast assessment turnaround times with comprehensive trainer feedback

## Enrol today

Commence your FNSSS00014 Accounting Principles Skill Set  
Set course with Monarch Institute today to take the next  
step forward in your career.



To discuss the course that's right for you call  
**1300 738 955**



To find out more information email  
**info@monarch.edu.au**



To enrol, visit our website  
**www.monarch.edu.au**

